

SECOND MONTHLY MEETING  
RAISIN CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
3266 Gady Road - Adrian, MI 49221  
November 27, 2017 at 10:00 A.M.

**1. CALL TO ORDER:**

Meeting called to order at 10:00 A.M. by supervisor Dale Witt.

**2. ROLL CALL:**

**Present:** Russ Mead, Marge McDermott, Kami Johnson, Jackie Schultz, Dale Witt

**Absent:** Tom Hawkins, Deb Brousseau

Trustee Hawkins arrived after roll call but he was present for the meeting.

**3. COMMUNICATIONS:**

**Ted Hartleb Agency** – Geoff Lansky answered questions on Health Insurance and presented information related to Property and Liability Insurance.

**RCC Heat** – Witt shared that the heat exchanger for the east unit would be approximately \$2,000 to repair. This unit is from 1993 and if we decide to replace the unit rather than just fixing the heat exchanger, the cost would run approximately \$8,000. Witt will be getting additional quotes for repair/replacement.

**Park Equipment** – Marge is working with companies to get quotes for installation of the park equipment.

**4. PUBLIC COMMENT:**

No items of public comment.

**5. APPROVAL OF AGENDA:**

Motion Johnson, support Hawkins to approve the agenda with the addition of item 7.4 – 2017 Financial Status Review and Resolution.

M/C, all

**6. UNFINISHED BUSINESS:**

**6.1 Resolution #2017-112717 – 5-year Park and Recreation Plan – Approval**

Motion Hawkins, support McDermott to approve Resolution 2017-112717 – Raisin Charter Township 5-year Park and Recreation Plan.

Roll Call Vote: Hawkins – Yes, McDermott – Yes, Mead – Yes, Johnson – Yes, Schultz – Yes, Witt – Yes  
Brousseau – Absent

Resolution Approved

**7. NEW BUSINESS:**

**7.1 Approval Payment of Bills**

Motion Hawkins, support Johnson to approve Accounts Payable and Payroll as presented.

M/C, all

Accounts Payable	\$257,750.97
Payroll	\$ 23,455.47
Total Payables & Payroll	\$281,206.44

**7.2 Ordinance Section 10.70.27 – Commercial Solar Farms**

Board agreed to send the information from Region II back to the Planning Commission for review before approval of the proposed Ordinance changes. Item tabled until a later date for further discussion.

**7.3 Employee Vehicle Usage**

There was considerable discussion related to the topic of employee usage of a Township vehicle for personal use and commuting. IRS Publication 15b details the regulations for reporting use of a company owned vehicle as a taxable benefit.

Motion Hawkins and supported by Schultz the board decided that the Building Department truck is not to be used for personal use or commuting effective Monday, November 27, 2017.

M/C, all

Motion Hawkins, support McDermott for the clerk to research IRS Publication 15b rules to determine lowest cost method to resolve the Building Department vehicle commuting issue and hold Building Inspector harmless based on resulting findings.

**7.4 2017 Financial Status Review and Resolution**

At the December 11, 2017 board meeting, Mead would like the board to discuss the 2017 Financial Status Review and a Resolution to segregate excess revenue over expenses for future capital expenditures. Item tabled until a later date for further discussion.


**8. Adjourn Meeting**

Motion Hawkins, support Johnson to adjourn the meeting at 12:17 P.M.

M/C all



Dale Witt, Supervisor



Jackie Schultz, Clerk