

SECOND MONTHLY MEETING  
RAISIN CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
5525 Occidental Hwy  
Tecumseh, MI 49286  
January 23, 2017  
10:00 A.M.

Meeting called to order at 10:00 A.M. by supervisor Dale Witt.

Members present: Tom Hawkins, Marge McDermott, Russ Mead, Kami Johnson, Jackie Schultz and Dale Witt.

Members absent: Larry Crittenden

Due to a misprint on the website and in the newspaper stating that the meeting starts at 10:30 A.M., if there is no objection we will recess until 10:30 A.M. Witt reminded the board members that they aren't permitted to talk about township business during the recess.

Consent motion given by Witt – no objections – motion carried.

Meeting recessed at 10:02 A.M.

Meeting called to order at 10:30 A.M. by supervisor Dale Witt.

Members present: Tom Hawkins, Marge McDermott, Russ Mead, Kami Johnson, Jackie Schultz and Dale Witt.

Members absent: Larry Crittenden

**COMMUNICATIONS:**

Lenawee County Humane Society – Letter was received thanking the staff for their contribution in memory of William Krohn.

Solid Waste – 17 jurisdictions have rejected the solid waste plan. The county is hoping that the state will allow an extension for approval of the solid waste plan.

Website – Hawkins added a plug-in to the website that indicates all changes made on the website. He wasn't sure what happened with the time for today's meeting and he apologized that a meeting delay was required. Katie Hoffman will be double checking items that are placed on the website.

Election Commission – Commission is working on what it will look like to have another precinct. At the moment, they aren't ready to formally begin the process which will require items being officially brought to the board. Schultz will be attending training and after that we should have additional information to report.

MTA Training – Schultz thanked the board for the opportunity to attend the new officials training. It was very informative and she can't wait to attend the next class.

**PUBLIC COMMENT:**

Tom VanSickle had a question which will be directed to the Election Commission.

**APPROVAL OF AGENDA:**

Motion Mead, support Hawkins to add the following to the agenda:

6.5 Township Vehicles

6.6 LCRC Meeting

**OLD BUSINESS:**

There is no old business

**NEW BUSINESS:**

**6.1 Approval payment of monthly bills**

Motion Hawkins, support McDermott to approve Accounts Payable and Payroll

Accounts Payable	\$17,460.86
Payroll	\$21,830.74
Total Payables & Payroll	\$39,291.60

**6.2 Budget Amendments**

Motion McDermott, support Johnson to approve amendments to the 2016 budget.

M/C, all

**6.3 Poverty Exemption**

Motion Hawkins, support Mead to approve resolution #2017-012317 to adopt the 2017 Guidelines for Poverty Exemption.

Discussion: How much does it impact the property tax revenues the township receives? Minimal revenue loss since usually we have 2 or 3 people that apply.

Roll Call Vote:

Yeas: McDermott, Mead, Johnson, Hawkins, Schultz, Witt

Nays: None

Absent: Crittenden

**6.4 Sale of Holloway**

Motion Schultz, support Johnson to approve resolution #2017-012317-A to sign purchase agreement for the sale of the Holloway property.

Discussion: Mead asked how many interested parties there were for the purchase of this property. Witt stated that there were three parties that expressed interest.

Roll Call Vote:

Yeas: Johnson, Hawkins, McDermott, Mead, Schultz, Witt

Nays: None

Absent: Crittenden

### **6.5 Township Vehicles**

Mead asked the status of the new vehicles. Witt indicated that they should be delivered in February based on quotation time line but will depend on production schedules. Witt will check to see which vehicle will be used by Grayer. How does the disposition of vehicles happen? Do we have a process or written documentation? Mead suggested that we make a policy or procedure for the sale of equipment. Mead will see if MTA has examples of this type of documentation.

### **6.6 LCRC Meeting**

Annual meeting is tomorrow at 1 P.M. Mead discussed information from last year's meeting and asked about PASER ratings. We are not using the Road Soft software as this is a duplication of what is done by LCRC. Hawkins will have this removed. There is additional funding from the state and we will ask at the meeting tomorrow how that extra money will be spent and emphasize that it should be used to maximize road repairs.

### **7. Adjourn Meeting**

Motion Hawkins, support McDermott to adjourn the meeting at 11:20 A.M.

M/C all

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Dale Witt, Supervisor

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Jackie Schultz, Clerk