

REGULAR MEETING  
RAISIN CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
5525 Occidental Hwy  
Tecumseh, MI 49286  
January 9, 2017  
6:30 P.M.

Meeting called to order at 6:30 P.M. by supervisor Dale Witt.

Pledge and moment of silence. Thank you Doug Chandler, Pastor of Raisin Valley Friends Church for leading us in prayer.

**ROLL CALL:**

Members present: Tom Hawkins, Marge McDermott, Russ Mead, Larry Crittenden, Kami Johnson, Jackie Schultz and Dale Witt.

Members absent: None

**COMMUNICATIONS:**

MTA Conference – reminder to board members if you are planning to go to get your registration to Schultz. She will also need to know your plans for hotel reservations.

Road Commission – Witt and Mead attended the road commission meeting at Siena Heights. They discussed plans, how funding works, and future plans. Witt will send information from the meeting to the board members.

Emergency Management Plan – We will begin moving forward with plans that were discussed at the initial emergency management planning meeting that occurred last June. The board will be updated at our January 23<sup>rd</sup> meeting.

Solid Waste – Witt received an invitation from Diana Schroeder to attend an informational meeting on January 18<sup>th</sup> from 4:30 – 6:30 at the county commissioners' chambers in the old court house. Questions about the solid waste plan will be discussed and the board has been invited to attend. Let Witt know if you would like to attend.

**PUBLIC COMMENT:**

Norm Nash thanked the board for fixing the hole on Gady. He stated that there were no meeting notices in the paper. He brought up the military equipment (rifles) and he would like to know where they are. He wants to know who got the authority to install the batting cage.

Witt addressed the following items: Thank you for acknowledging the repair on Gady Road. Township calendar once approved by the board was sent to the Tecumseh Herald and the Daily Telegram. We cannot control what they print but they have been made aware of our meetings. He also emphasized our dump days and asked them to put a special notice in the paper. As far as military surplus, that is a closed issue. The rifles were all training equipment. None of them were operational and there is no threat of them being used inappropriately. The superintendent at the time, Jim Palmer, was charged with taking care of the disposition and it is a closed issue.

**APPROVAL of CONCENT AGENDA:**

Accounts Payable	\$36,452.61
Payroll	\$25,075.81
Total Payables & Payroll	\$61,528.42

Mead asked if we could include Trust and Agency account on the Treasurer’s Report. The Treasurer’s concern is that that money isn’t ours and is only held for a short time before being disbursed. The money that belongs to Raisin Township will be deposited into the General Fund after settlement in March. After discussion it was decided to add the Trust and Agency bank account to the Treasurer’s Report with the understanding that most of the money in this account doesn’t belong to Raisin Township.

Chief Mathis updated the board that McLove should be released to full duty soon. Mathis also let the board know that we didn’t qualify for the DNR grant this year.

Motion Hawkins, support Johnson to approve the consent agenda as presented.  
M/C all.

**APPROVAL OF AGENDA:**

Motion Hawkins, support Crittenden to add closed session to the agenda. M/C all

- 10. Closed Session
- 11. Upcoming Events
- 12. Adjourn Meeting

**OLD BUSINESS:**

**8.1 Election Commission** – Schultz gave a brief overview of the items being considered including development of a 3<sup>rd</sup> precinct. Hawkins wanted the board to be aware that ~~MCL 168~~ MCL 168.661 stipulated that we must create a 3<sup>rd</sup> precinct because by law we can’t have more than 2,999 people and in a precinct and we currently have approximately 3,300 in precinct 1. This year we will be getting new voting machines. The voting locations will need to have Wi-Fi in order to use the state voter website. Witt obtained a map from the county that will assist with population disbursement and precinct development. Johnson mentioned that it would be good to have someone from QVF at the state come down and assist us in this process. Mead mentioned that the Commission should take into account future potential growth so we don’t need to make changes again in the near future.

**NEW BUSINESS:**

**9.1 Resolutions – Elected Officials Salaries**

Motion Hawkins, support McDermott to adopt all 4 resolutions (2017-010917-A, 2017-010917-B, 2017-010917-C, and 2017-010917-D) at one time for the elected officials salaries.

Roll Call Vote:

Yeas: Mead, McDermott, Hawkins, Crittenden, Johnson, Schultz, Witt  
Nays: None

## **9.2 Employee Manual**

Witt mentioned that this is a beginning discussion regarding the employee manual. There are several areas that are difficult to administer. Schultz asked that board members turn in their changes/questions and we will have Katie compile all of our observations. This will make it easier as we begin the process of clarifying the information. David LaCasse mentioned that employment law is unique for municipal employees and there are some items that will need to be reviewed because corporate employment law isn't applicable in some cases.

## **10. Closed Session**

At 7:10 P.M. motion by Witt, support Hawkins to go into closed session per MCL 15.268(e) to consult with the township attorney regarding pending litigation.

Roll Call Vote:

Yeas: Johnson, Hawkins, Mead, Crittenden, McDermott, Schultz, Witt

Nays: None

Moved into closed session at 7:15 P.M.

No votes on matters discussed in closed session occurred.

At 7:43 P.M. motion by Hawkins, support Johnson to move out of closed session.

M/C all

## **11. Upcoming Events**

The Township Hall will be closed Monday, January 16<sup>th</sup> for Martin Luther King Day

## **12. Adjourn Meeting**

Motion Hawkins, support Johnson to adjourn the meeting at 7:45 P.M.

M/C all

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Dale Witt, Supervisor

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Jackie Schultz, Clerk