

REGULAR MEETING  
RAISIN CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
3266 Gady Road  
Adrian, MI 49221  
July 10, 2017 at 6:30 P.M.

1. **CALL TO ORDER:** Meeting called to order at 6:30 P.M. by supervisor Dale Witt.
2. **WELCOME, PLEDGE, INVOACATION:** Pledge and moment of silence.
3. **ROLL CALL:** Members present: Kami Johnson, Tom Hawkins, Marge McDermott, Russ Mead, Jackie Schultz and Dale Witt.

Members absent: None

**4. COMMUNICATIONS:**

**Go Fund Me Appeal** – A Go Fund Me appeal has been sent out for the family of Cheryl Benham. Clerk Schultz will forward the information to anyone that is interested in learning more or contributing.

**Parking Lot** – K & B has completed the parking lot resurfacing project on the south parking lot.

**5. PUBLIC COMMENT:**

No Public Comments

**6. APPROVAL of CONSENT AGENDA:**

Accounts Payable	\$ 13,543.52
Payroll	\$ 19,793.00
Total Payables & Payroll	\$ 33,336.52

Second quarter budget report was provided with the packet. One of the goals of the budget for this year is to move line items so that they will consistent across all departments. Additional budget amendments will be presented at a future meeting.

Motion Schultz, support Johnson to approve the consent agenda as presented. M/C, all

**7. APPROVAL OF AGENDA:**

Motion Hawkins, support McDermott to approve the agenda as written. M/C, all

**8. UNFINISHED BUSINESS:** No items of Unfinished Business

**9. NEW BUSINESS:**

**9.1 Proxy Authorization for MML Worker's Compensation Fund**

Schultz asked for approval so submit the ballot for the individuals that will serve as trustees on the Michigan Municipal League Worker's Compensation Fund. All five (5) candidates on the ballot are incumbents. There is also an option for a write-in candidate.

Motion Mead, support Johnson to allow the Clerk Schultz to complete the proxy ballot on behalf of Raisin Charter Township. M/C, all

**9.2 Resolution – Signatory Authority (Deputy Clerk)**

Motion Schultz, support Mead that the board approve Resolution #2017-071017 to transfer signatory authority from Katie Hoffman to Jan Hoffman.

Roll Call Vote: Mead – yes, McDermott – yes, Hawkins – yes, Johnson – yes, Schultz – yes, Witt – yes  
M/C, all

**9.3 Township Board Vacancy – Trustee**

Candidates for the open Trustee position will submit a letter of intent no later than Monday, July 17<sup>th</sup> at 4pm. Interviews will be held on Tuesday, July 18<sup>th</sup> at 6:30pm. Candidates will have an opportunity for a presentation of not more than 10 minutes to the board. Board members will have an opportunity to ask clarifying questions, if necessary. July 24<sup>th</sup> at 10am the board will vote on each of the candidates. In the event of a deadlock, the board will hold a special meeting on July 31<sup>st</sup> at 6:30pm to select a trustee. The selected candidate will need to be sworn in by the Clerk no later than 4pm on August 2, 2017.

Candidate packets will be available at the township and online as of Tuesday, July 11, 2017. The packet will include the questions we would like the candidate to answer in their presentation.

Motion Hawkins, support Johnson to conduct interviews as presented. M/C, all

**10. UPCOMING EVENTS**

Dump Day is scheduled for Saturday, July 15<sup>th</sup> from 8am to noon.

**11. ADJOURN MEETING**

Motion Schultz, support Mead to adjourn meeting. M/C, all

Meeting adjourned at 7:10 p.m.



Dale Witt, Supervisor



Jackie Schultz, Clerk