

SECOND MONTHLY MEETING
RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES
3266 Gady Road
Adrian, MI 49221
May 22, 2017
10:00 A.M.

1. CALL TO ORDER :

Meeting called to order at 10:00 A.M. by supervisor Dale Witt.

Members present: Dale Witt, Jackie Schultz, Kami Johnson, Marge McDermott, Tom Hawkins, and Russ Mead.

Members absent: Larry Crittenden

2. COMMUNICATIONS:

Calcium Chloride – Residents requesting calcium chloride can pick up a voucher from the township that can be taken to Family Farm & Home in Adrian to pick up a maximum of 6 bags.

Update on Crash Truck – Chief Mathis has contacted and received pricing for advertising the sale of the Crash Truck. He will await direction from the Supervisor or Board of Trustees before placing any ads. There is also a potential interested party in Virginia.

Road Repair Update – Supervisor Witt is awaiting quote from LCRC to fix a portion of Gady Road. The quote should be in later this week.

Police Vehicles – The 2017 police vehicles are now on the road. Chief Grayer is working on getting the 3 police vehicles decommissioned so that they can be put up for sale.

Medical Marijuana – MSU offers several options for training. They can be contracted for \$55 per hour plus mileage and lodging, they offer regional information sessions for \$55 per person, or they are working on a webinar which will be approximately \$20 with materials that can be downloaded. We will continue to seek options for education for the board and community.

3. PUBLIC COMMENT:

Norm Nash and Jim Palmer had comments for the board.

4. APPROVAL OF AGENDA:

Motion Mead, support Johnson to amend and approve the agenda as follows:

Change 6.4 – from Review of Deputy Clerk Compensation to Resignation of Deputy Clerk

Add 6.6 – Approval of request by TALL for Irrigation System Upgrade

M/C, all

5. UNFINISHED BUSINESS:

No items of unfinished business

6. NEW BUSINESS:

6.1 Approval Payment of Monthly Bills

Motion Hawkins, support McDermott to approve Accounts Payable and Payroll
M/C, all

| | |
|--------------------------|-------------|
| Accounts Payable | \$27,536.64 |
| Payroll | \$21,169.45 |
| Total Payables & Payroll | \$48,706.09 |

6.2 Paperless Board Meeting

Hawkins presented information related to paperless board meetings. His proposal would eliminate the need for paper at the board meetings by providing a Microsoft Surface Pro 4 or other device for board members. Hawkins also presented a proposed policy related to the use of tablets for township business. After some discussion, this topic was tabled until a later date.

6.3 RFP (Request for Proposal) for Financial Audit Services

Schultz presented documentation to the board for their review. Schultz also asked for suggested audit firms to whom we should send the RFP. Item tabled until the next board meeting for final approval prior to distribution.

6.4 Resignation of Deputy Clerk

Schultz shared that Katie Hoffman turned in her resignation this morning. Her work for the township for the past year and a half has been invaluable. Her last day in the office will be Thursday, May 25th. She will be taking some vacation time and her last official day will be June 2, 2017.

6.5 Maintenance for Township Hall South Parking Area

Motion Hawkins, support McDermott to approve the quote for \$1,966.00 by K & B to complete the maintenance of the south parking lot as presented in their quote for service.
M/C, all

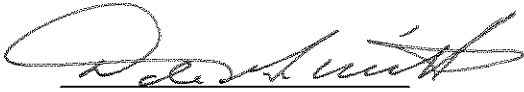
6.6 Approval of request by TALL for Irrigation System Upgrade

Witt distributed a picture of the current irrigation tank and well area. There are several concerns including the condition of the tank, access of electrical panel, and lack of protection from weather. A new enclosed area with cement pad will be constructed and a new tank will be installed.

Motion Hawkins, support McDermott to approve the request by TALL for the Irrigation System Upgrade
M/C, all

7. Adjourn Meeting

Motion Schultz, support Johnson to adjourn the meeting at 10:54 A.M.
M/C all

A handwritten signature in cursive script, appearing to read "Dale Witt", written over a horizontal line.

Dale Witt, Supervisor

A handwritten signature in cursive script, appearing to read "Jackie Schultz", written over a horizontal line.

Jackie Schultz, Clerk