

SECOND MONTHLY MEETING
RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES
5525 Occidental Hwy
Tecumseh, MI 49286
March 27, 2017
10:00 A.M.

Meeting called to order at 10:00 A.M. by supervisor Dale Witt.

Members present: Kami Johnson, Dale Witt, Marge McDermott, Larry Crittenden, Tom Hawkins, Russ Mead, and Jackie Schultz.

COMMUNICATIONS:

Medical Marijuana – Morenci is hosting an informational meeting on April 18th at a cost of \$25.00 per person. Contact Witt if you are interested in attending.

Resignation – Assistant Fire Chief Jake Warner resigned from the Fire Department effective April 1st. Thank you Jake for your years of service to Raisin Township Fire Department.

Fire Department Vehicle – the new vehicle arrived on Friday, March 24th, 2017. It is currently out for detailing and outfitting.

LCRC – Witt has received the estimates and will have information to the board soon.

Lenawee County – They are considering convening the tax allocation board to look at reinstating the County's full millage allocation that was reduced with the Headlee Amendment.

Bronna Kahle – McDermott talked to Bronna Kahle and she is willing to assist with a townhall meeting on the medical marijuana subject.

Public Safety – Crittenden wanted to thank the Public Safety Department for their assistance last week in a personal incident that occurred in his home.

PUBLIC COMMENT:

Debra Brousseau, Paul Laveck, and Jim Palmer (via email) had comments for the board.

APPROVAL OF AGENDA:

Motion Witt, support Crittenden to amend the agenda as follows:

- Move New Business before Old Business
- Add 5.3 – Update on Emergency Plan
- Add 5.4 – Location for 2nd Monthly Meeting

M/C, all

NEW BUSINESS:

6.1 Police Department - Update

Chief Grayer presented information on equipment purchases for the new police vehicles, CLEMIS (Courts & Law Enforcement Management Information System), and hiring of Jan Munson for the position of Administrative Clerk.

Motion Crittenden, support McDermott to approve purchase of the equipment for the police vehicles in the amount of \$3,450 and hiring of Jan Munson for the position of Administrative Clerk at the rate of \$14.00/hour.

M/C, all

6.2 Approval payment of monthly bills

Motion Hawkins, support Johnson to approve Accounts Payable and Payroll

Accounts Payable	\$52,866.17
Payroll	\$44,201.42
Total Payables & Payroll	\$97,067.59

6.3 TALL Contract

Motion Mead, Support McDermott to authorize Witt to sign the TALL contract for the 2017 season.
M/C, all

OLD BUSINESS:

5.1 Election Commission Update

Schultz shared information regarding the resolution that was passed by the Election Commission creating a third precinct. After seeing the election equipment demos, Lenawee County Clerk, Roxann Holloway asked for our input and she will be making the decision for the county as to which election equipment will be used. In June the Election Commission will have a proposal to the board related to the various options for a polling location. If anyone has any suggestions for the polling locations, see Clerk Schultz.

5.2 Policy – Sale of Surplus Property

Mead presented information to the board related to the proposed surplus property disposition policy and procedure. Board members will review the information. Item tabled until a later date for further discussion.

5.3 Update on Emergency Plan

Crittenden asked for an update on the emergency plan. Witt is working with Mead and Chief Mathis on the plan. Since we have less than 10,000 residents, we can work in cooperation with Dick Curtis Parsons. Crittenden asked about the location of the tents and cots. Hawkins asked if we could have some quotes next month for replacement of the generator. Item tabled until a later date for further discussion.

5.4 Location of Second Monthly Meeting

Hawkins suggested that it would be a good idea for us to move the second meeting to a different location. Discussion on whether to use the Township Fire Training Room or the Raisin Community Center (RCC).

Motion Hawkins, support Crittenden to move the second monthly board meeting to the RCC.
M/C, all

7. Adjourn Meeting

Motion Hawkins, support Johnson to adjourn the meeting at 11:10 A.M.
M/C all



Dale Witt, Supervisor



Jackie Schultz, Clerk