

**Raisin Charter Township
Election Commission Meeting Minutes
Raisin Township Conference Room
5525 S Occidental Hwy
Tecumseh, MI 49286
March 7, 2017**

Members Present: Jackie Schultz (chair), Kami Johnson, and Tom Hawkins

Meeting called to order by Jackie Schultz at 9:02am.

Communications: Jeremiah Johnson will not be able to serve as a chair for Elections in the future.

Public Comment: No Public Comment

Approval of Minutes: Hawkins made a motion to approve the election commission meeting minutes from the February 2, 2017, support Johnson, M/C all

Approval of Agenda: Schultz asked to add Cleaning the Election Room to the agenda. Motion by Hawkins to approve agenda with the addition of 6b Cleaning of the Election Room, support Johnson, M/C all.

Creation of New Precinct: Katie Hoffman is working on the numbers for the new precinct. She is hoping to have it completed by the end of March. Schultz is planning to have a resolution ready for the next meeting of the Election Commission.

Budget for Election Commission: Draft of potential budget was presented to the Commission. This is a good start but we also need to have specifics on the cost of the various building options we are considering (use of RCC with modifications, use of NewSong Community Church, or construction of a new facility). Schultz will work with Dale Witt to develop a price for construction of a new facility. Hawkins provided information and a layout of use of the current RCC. Schultz will have a final budget proposal and optional building plans/costs for the next Election Commission Meeting.

Tabulator Demonstrations: The demos for Lenawee County will be on Friday, March 3rd at Cambridge Township Hall beginning at 10am. Lunch will be provided. Schultz, Hawkins, and Hoffman will be attending.

Cleaning the Election Storage Room: Hawkins and Schultz will begin work on cleaning the storage room on Monday, March 13th. Schultz will call Goodwill to arrange pickup of papers that can be shredded.

Next Meeting: The next Election Commission Meeting will be Tuesday, April 18th at 9am in the Raisin Township Conference Room.

Adjournment: Motion to adjourn meeting at 9:45am by Johnson, support Hawkins. M/C all