

SECOND MONTHLY MEETING
RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES
5525 Occidental Hwy
Tecumseh, MI 49286
February 27, 2017
10:00 A.M.

Meeting called to order at 10:00 A.M. by supervisor Dale Witt.

Members present: Tom Hawkins, Marge McDermott, Russ Mead, Larry Crittenden, Jackie Schultz and Dale Witt.

Members absent: Kami Johnson

COMMUNICATIONS:

Medical Marijuana – information was distributed to the board for review. This will be a topic at upcoming meetings.

Resignation – Charity Wright has resigned from her position with the Public Safety Department effective March 7, 2017. Chief Grayer is working on finding a replacement.

Audit – The annual audit was completed last week. Schultz and Witt are reviewing the draft and we are scheduled to have our presentation on March 13th. The audit will be sent out to the board as soon as it is finalized.

Facility – Over the past couple of months, we have been working on painting areas in the township hall and fire department.

Water Heater – Witt is getting prices quotes for the replacement of the water heater as it is rusting and beginning to leak. The current quotes are \$2,000 - \$3,000. He is also going to look into the cost of a tankless system as another option.

Heating & A/C – Temperature regulation has been an issue in the fire department training area. It was discovered that the fire dampers in the duct work were all closed. They are supposed to be open unless there is a fire. We will have an HVAC company look into fixing the sensors on the dampers.

Economic Note – The industrial facility, Milicron/Uniloy has an open house and job fair to hire additional employees. It is encouraging to see this in our township.

PUBLIC COMMENT:

Jean Sheldon, Lilly Robinson, Tom Van Sickle, Debra Brousseau, Norm Nash, and Jim Palmer had comments for the board.

APPROVAL OF AGENDA:

Motion Crittenden, support McDermott to accept the agenda as presented.

Discussion: Mead questioned why topics aren't addressed on the agenda such as the employee manual and the surplus disposition. Witt explained that we are working on the manual. The surplus disposition topic will be on the next meeting agenda.

M/C, all

OLD BUSINESS:

5.1 Park Committee – Approval of member (Susan Bunch)

Motion Hawkins, support McDermott to approve Susan Bunch for the Park Committee.

M/C, all

5.2 Park Committee – Membership exception (5 member start)

Motion Mead to table this topic. No second. Motion failed.

Motion Hawkins, support McDermott to change the language on the current Park and Recreation Advisory Committee Guidelines from "The Park Committee shall consist of seven (7) people" to "The Park Committee shall consist of not more than seven (7) people."

M/C, Yes – 5 No – 1

5.3 Park Committee – Meeting payments to members

Motion Crittenden, support Mead to pay the chair and secretary \$35.86 per meeting/event and to pay members \$35.32 per meeting/event

Discussion: When a member of the committee is required to participate in a park event or activity then this participation is considered a meeting and the member will be compensated at the member rate.

M/C, all

NEW BUSINESS:

6.1 Approval payment of monthly bills

Motion Hawkins, support McDermott to approve Accounts Payable and Payroll

Accounts Payable	\$131,352.32
Payroll	\$ 22,043.40
Total Payables & Payroll	\$153,395.72

6.2 Approval of FCA (soccer) contract for 2017

Motion Crittenden, support Hawkins to approve the FCA contract for 2017.

Discussion: Mead asked if we should include the language from the TALL contract regarding Park closure into FCA contract. Mead also stated that the FCA should have a copy of the ordinance mentioned in the contract. Witt will provide a copy of the Raisin Fire Prevention Ordinance (#114-01) to the FCA.

Motion Mead, support Hawkins to amend Crittenden's motion to include the language for park closure that is in the TALL contract.

M/C, all

Motion to approve Crittenden's motion as amended to include in the following language in the 2017 FCA contract, "Nothing in this agreement shall waive the right and responsibility of the Township to close the Park without notice in order to protect the health, safety, and welfare of the public".

M/C, all

6.3 Approval of TALL request for improvements to press boxes at the park

Motion Mead, support McDermott to allow TALL to make improvements to the press boxes at fields 2, 3, and 5 by adding donated metal roofing.

M/C, all

6.4 MABAS

Ed Mathis, Fire Chief presented information on MABAS (Mutual Aid Box Alarm System). He has been approached by the City of Tecumseh to have us enter into an automatic aid response system. This will allow us to have a quicker response within Raisin Township as well as providing aid to Tecumseh City and Township.

Motion Mead, support McDermott authorizing Mathis to enter into the mutual aid agreement with Tecumseh.

7. Adjourn Meeting

Motion Crittenden, support Hawkins to adjourn the meeting at 11:15 A.M.

M/C all

Dale Witt, Supervisor

Jackie Schultz, Clerk