

REGULAR MEETING
RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES
5525 Occidental Hwy
Tecumseh, MI 49286
February 13, 2017
6:30 P.M.

Meeting called to order at 6:30 P.M. by supervisor Dale Witt.

Pledge and moment of silence. Thank you Tom Hawkins, Pastor of NewSong Community Church for leading us in prayer.

ROLL CALL:

Members present: Russ Mead, Marge McDermott, Tom Hawkins, Larry Crittenden, Kami Johnson, Jackie Schultz and Dale Witt.

Members absent: None

COMMUNICATIONS:

Head Count – Wacker has submitted their current head count of 541 to the township.

Park & Recreation Committee – We currently have 5 people interested in serving on the committee. We are still trying to get 7 people and hopefully we will be able to get this committee started next month.

Police Vehicles Update – We will have two new 2017 Ford police vehicles. Chief Grayer will keep one 2009 Tahoe vehicle and he would also like to keep the 2009 Crown Vic as a backup vehicle. If we decide to sell the other vehicles there will be a 2009 Tahoe and the 2001 Ford Expedition up for sale.

TALL & Soccer Club – Contracts that were sent out to TALL and the Soccer Club were provided to the board. Changes to the contract are highlighted in yellow and included language that allows for removal of items they have installed without board approval at their expense. These changes were based on attorney recommendation. Contract leasing rates are recommended to remain the same as last year.

PUBLIC COMMENT:

Jim Palmer commented on several items related to the township.

APPROVAL of CONCENT AGENDA:

Accounts Payable	\$21,620.31
Payroll	\$21,425.26
Total Payables & Payroll	\$43,045.57

Mead would like the board to receive a monthly report from the building department which would include the number of permits, number of inspections, and current expiration dates with contracts we have with other jurisdictions.

Mead thanked Johnson for including the Tax/Trust & Agency accounts to the Treasurer's report. Johnson clarified payment cycles for tax payments. Johnson also confirmed that the Trust & Agency account is for monies that come into the township and are sent to other agencies.

Hawkins noted on the January 9, 2017 minutes that in item 8.1 the MCL number should read 168.661 and the statement "2,999 people and a precinct" should read "2,999 people in a precinct".

Schultz noted that there is one typographical error in the closed meeting minutes.

Motion Hawkins, support Johnson to approve the consent agenda with changes to the meeting minutes as noted. M/C all.

APPROVAL OF AGENDA:

Motion Crittenden, support McDermott to approve the agenda as presented. M/C all

UNFINISHED BUSINESS:

No items of unfinished business for this meeting.

NEW BUSINESS:

9.1 Rescind Budget Amendment

There was a budget amendment presented at the January 23, 2017 board meeting. Budget amendments are not required to be made after the close of the fiscal year.

Motion Mead, support Crittenden to rescind the budget amendment which was presented at the January 23, 2017 meeting. M/C, all

9.2 Reimbursement Rate for Mileage

Schultz mentioned that we are currently reimbursing people for mileage at the rate of 0.50 cents per mile. She asked why the board opted to use a fixed rate rather than using the IRS guidelines. The IRS guideline for 2017 is 0.535 cents per mile.

Motion Crittenden, support Hawkins to change the reimbursement rate to the IRS rate for 2017 of 0.535 cents per mile.

Mead commented that by adopting the fixed rate we would need to come back every year and adopt the new rate.

Motion Hawkins, support Mead to amend Crittenden's motion to give the Clerk authority to adjust the rate to the IRS guideline each year. M/C, all

Motion to approve Crittenden's motion as amended to adopt the IRS mileage rate of 0.535 cents per mile and give the clerk authority to adjust the mileage rate per IRS guideline each year. M/C, all

9.3 Pay for Election Commission

Schultz requested that the members of the election commission be reimbursed at the same rate as the other commissions or committees. Currently the rate is \$35.32 per meeting. Line item for wages to be established in Elections Department (Dept. 262).

Motion Crittenden, support McDermott to pay Election Commission members \$35.32 per meeting and fund wages from contingency funds. M/C all

9.4 Poling Location

Schultz offered discussion regarding the poling location for the new precinct. The Election Commission has discussed several possibilities such as use of the RCC, blue building, fire department training room, public schools, or churches. Items for consideration would include cost of renovation, trying to keep residents in the same vicinity so as to not cause confusion as to their new poling location, accessibility, parking constraints, etc. This topic is offered as a discussion starter and the board will need to make a decision in the future.

Mead wondered if we have done a size study for how much room we would need in order to accommodate the number of voters. Crittenden asked if we have talked to Tecumseh about how they use their fire bays for elections. Hawkins mentioned that the flow of voters is important. Mead wondered about staging fire vehicles elsewhere. Crittenden wondered what would need to be done in order to use the blue building.

Topic tabled for further discussion.

9.5 Meeting Cancellation

Due to the Michigan Township Association meeting, we will need to cancel the April 10, 2017 board meeting. Witt will change the posting to reflect the cancellation and notify the Daily Telegram and Tecumseh Herald.

Motion Witt, support Hawkins to cancel the April 10, 2017 regular board meeting and post new calendar. M/C, all

9.6 Sale of Surplus Property

Mead presented information regarding disposition of surplus property. He would like the board to consider having a policy that would identify items and dispose of them in a consistent manner. The board is asked to review the information and we will begin discussion on this item.

Hawkins mentioned that the law related to disposition of property is interesting. He gave an example that no property can be donated. Hawkins will forward information to the board from MTA related to this topic.

Topic tabled for further review.

10. Upcoming Events

No upcoming events were noted

11. Adjourn Meeting

Motion Mead, support Johnson to adjourn the meeting at 7:22 P.M. M/C all

Dale Witt, Supervisor

Jackie Schultz, Clerk