

First Regular Meeting  
Charter Township of Raisin  
Board of Trustees  
5525 Occidental Hwy  
Tecumseh MI. 49286  
October 10<sup>th</sup> 2016

1. Meeting called to order at 6:30 by Township Supervisor Dale Witt.
2. Welcome, Pledge, Moment of Silence and Prayer. Thank you Trustee Thomas Hawkins for leading us in prayer.
3. **Roll Call:**
  - Present: Thomas Hawkins, Debbie Brousseau, Larry Crittenden, Kami Johnson, Betty Holdridge and Dale Witt.
  - Absent: Dale Mitchell
  - In attendance was Township Attorney David Lacasse.
4. **Communications:**
  - Current Lenawee County Drain Commissioner, Jennifer Escott was present and announced her candidacy for Lenawee County Drain Commissioner in this coming election.
  - Holloway property is being reviewed by the title company. There is a problem with the property description.
  - For 2017 budget year, the State has restored CVT revenue sharing.
  - Employee health insurance opt-out program is an additional expense for the township. An additional employee was found to be eligible under current policy.
5. **Public Comment:**
  - Cheryl Thout- Concerned about gun range near her home and the safety of the neighborhood.
  - James Palmer- Asked about the fire and police maintenance lightening. Asked if there, had there been an agreement on the Kiwanis trail, is money put aside in the 2017 budget for maintenance, police and fire rescue. Wants no non-residents on park advisory committee.
  - Norman Nash- Asked about the weed disposal. Wanted the board to rethink the possibility of having yard waste at the county property. As the police already have to monitor the recycling and the Academy Road.
6. **Approval of Consent Agenda:**
  - 6.1 **Approval of Minutes**
  - 6.2 **Reports**
    - Building Reports
    - Police Reports
    - Fire and EMS Reports
  - 6.3 **Financial Reports**
    - Budget Amendments
    - Treasurers Report
    - Approval Payment of Bills
  - Bills paid before the board meeting \$22,303.77.
  - Bills paid for board meeting \$28,849.26.
  - Total bills for board approval \$51,153.03.

Total payroll, two payrolls this period \$62,828.81.  
Total bills and payroll \$113,981.84.  
2016 Budget Amendments

Decrease appropriations for the Superintendent, Dept. 173 by \$13,500.00.  
Decrease appropriations for the Park Committee, Dept. 724, by \$9,091.00.

Motion to approve consent agenda.  
Johnson/Brousseau  
M/C

**7. Approval of Agenda**

Motion to approve agenda as written.  
Crittenden/ Johnson  
M/C

**8. Old Business:**

**8.1 Policy- Accounts Receivable/ Payable (Draft)**

Discussion to replace "Clerk" with "Treasurer" in Accounts Receivable section of policy. Clarify by listing "Special Assessments Payments" in the Credit Card, Debit Card and Other Electronic Payments section. For Claims Reports section, replace text "review in board packets" with "review upon request".

Motion to approve the account payable and receivable policy with suggested updates.  
Brousseau/ Hawkins  
M/C

**8.2 Park Committee Organizational Plan (Draft)**

Discussed changes to be made to the draft. Tabled. Trustee Hawkins to update draft for the next board meeting and approval.

**8.3 2017 Township Budget (Draft)**

Discussion of the 2017 budget hearing schedule.

Motion to approve budget adoption schedule as presented.  
Publication of public notice- November 3<sup>rd</sup> 2016.  
Public Hearing for proposed 2017 budget- November 14<sup>th</sup>, 2016.  
2017 Budget adoption (GAA) special meeting (6:30 P.M.)- November 16<sup>th</sup> 2016.

Witt/ Hawkins  
M/C

**9. New Business**

There was no new business to discuss at this time.

**10. Upcoming Event**

Dump Day on October 15<sup>th</sup> 2016 from 8A.M. to Noon at the RCC.

**11. Meeting Adjourned:**

Motion to adjourn meeting at 7:23 on October 11<sup>th</sup> 2016.  
Crittenden/Brusseau  
M/C

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Dale Witt, Supervisor

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Betty Holdridge, Clerk