

First Regular Meeting  
Charter Township of Raisin  
Board of Trustees  
5525 Occidental Hwy  
Tecumseh MI. 49286  
November 14<sup>th</sup> 2016

1. Meeting called to order at 6:30 P.M. on November 14<sup>th</sup> 2016 by Supervisor Dale Witt.
2. Welcome, Pledge and Moment of Silence.  
Thank you Trustee Thomas Hawkins for leading us in prayer.
3. **Roll Call:**  
Thomas Hawkins, Debra Brousseau, Dale Mitchell, Larry Crittenden, Kami Johnson, Betty Holdridge and Dale Witt were present.
4. **Communications:**
  - The public has expressed concerns of their voting experience during the recent election. The Township will be looking into solutions to address these concerns.
  - The park survey link is on the website, the Daily Telegram and the Tecumseh Herald have been contacted to publish the link to the survey.
  - The Holloway fire station appraisal, and survey are complete. Will proceed with the sale of the property. Appraisal will be the minimum required bid for the property.
  - For police vehicle's, the finance paperwork is being completed. Township will finance \$61,000 with an additional \$10,000 down payment from the FY2016 budget.
  - The election has not been certified yet. The deadline for the new trustee's to be placed under oath, is December 31<sup>st</sup> 2016, the earliest date is November 20<sup>th</sup> 2016.
5. **Public Comment:**
  - Thomas Vansickle- Wants the Township to correct the precinct lines during voting. Also wants the Township to add additional police patrols on Occidental at 8:00AM while students are getting onto school buses.
  - Norman Nash- Wants the Township to fill pot holes on Gady road. Brought to the board's attention that semis with heavy loads are traveling Occidental Hwy. Also wanted to discuss the batting cages at the park.
  - James Palmer- Was the contract with Lenawee One signed? Any solutions for residents on disposal of leaves. For the Park survey, is it tracked by people who are residents or non-residents.
  - James Manley- Thanked the former board members, and welcomed the new board members. Discussed his advice for the new board members.

## 6. Approval of Consent Agenda

### 6.1 Approval of Minutes

### 6.2 Reports

Building Reports

Police Reports

Fire and EMS Reports

### **6.3 Financial Reports**

Budget Amendments  
Treasurers Report  
Approval Payment of Bills

Total bills paid prior to board meeting, \$18,004.38.  
Bills paid for board meeting, \$56,259.35.  
Total bills for board approval, \$74,263.73.  
Total Payroll, three payrolls this period \$50,474.81.  
Total bills and payroll was \$124,738.54.

Motion to approve consent agenda.  
Crittenden/Johnson  
M/C

### **7. Approval of Agenda**

Motion to approve agenda as presented.  
Brousseau/ Hawkins  
M/C

### **8. Public Hearing**

#### **8.1 Township Budget for FY2017**

Recess from regular meeting for the public hearing at 6:49.

Russ Mead from the Budget Committee presented the FY2017 budget. Discussion on differences from the 2016 to 2017 Township budget took place. Discussion was over the 2017 revenues, building department, Wilmoth bridge replacement, replacement vehicles, liability costs, continued education and training costs. Reduced budget costs such as, the fire department, and by eliminating the Superintendent position completely, as well as the Raisin Works director. Increased costs were the Police wages. Liability insurance cost has declined for 2017.

#### Public Comments:

James Palmer- Wanted to know why there was a budget committee, while possibly the board should be working on the budget.  
James Manley- Questioned why the Deputy Clerk and Deputy Treasurer were continued positions. Was curious as why the budget never reduces.

#### Board Discussion:

-Supervisor Dale Witt mentioned that there were not any written communications regarding the 2017 budget.  
-Trustee Thomas Hawkins thanked Russell Mead for the presentation, future discussions for the possibility to have a five year plan put into place in the future.

- Supervisor Dale Witt also mentioned that there must be a Deputy Clerk and a Deputy Treasurer as it is required by law.

The public hearing was then closed and the regular November 14<sup>th</sup> 2016 meeting went back into session at 7:11.

## **9. Old Business**

## **10. New Business:**

### **10.1 Presentation by Chief Mathis**

Chief Mathis-

Trustee Dale Mitchell had served on the fire department and had been on the committee that started the Raisin Township fire department, and was the fire chief. Since that time Dale Mitchell was involved with the Township, oversaw the park, was the township cemetery sexton, and was a trustee. When the Raisin Charter Township Fire Department needed a new firetruck, Trustee Mitchell was the first to support. The Raisin Charter Fire Department had Trustee Dale Mitchell's name on one of the firetrucks, and was renamed to the "Dale Mitchell" engine.

### **10.2 Election Commission**

The election commission members are the Raisin Charter Township Clerk, and two Raisin Charter township trustees. Residents are encouraged to keep talking and discussing options with the Township about the providing solutions to their concerns.

### **10.3 Procedure for Website Inquires**

Inquiries that are emailed through the Raisin Charter Township website, are emailed to a non-township email. The Township is looking into how to get the emails sent to all Township emails for record keeping.

## **11. Upcoming Events**

Special board meeting on November 16<sup>th</sup> at 6:30 P.M. at the RCC. Adoption of the budget for FY2017.

## **12. Meeting Adjourn**

Motion to adjourn the November 14<sup>th</sup> 2016 meeting at 7:20 P.M.

Hawkins/Brousseau

M/C

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Dale Witt, Supervisor

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Betty Holdridge, Clerk