

Regular Meeting
Charter Township of Raisin
Board of Trustees
July 11th 2016
Raisin Community Center
3266 Gady Road, Adrian MI. 49221
6:30 PM
517-423-3162
www.raisinchartertownship.com

1. July 11th 2016 board meeting call to order at 6:30 pm by Supervisor Dale Witt
2. **Welcome, Pledge, Moment of Silence and Prayer.**
Thank you Pastor and trustee Thomas Hawkins for giving a prayer during this meeting.
3. **Roll Call:**
Present: Debbie Brousseau, Thomas Hawkins, Larry Crittenden, Kami Johnson, Betty Holdridge and Dale Witt.
Absent: Dale Mitchell
Attorney David Lacasse was present.
4. **Communications:**
 - A. Building Inspector Kevin Arquette returned back to work last week from medical leave.
 - B. Office is currently undergoing landscaping, bushes have been removed. Will correct wiring on the flag pole it is not safe. Thomas Hawkins will be power washing the building Tuesday. Mulch will be delivered Wednesday, with placement scheduled for July 16th.
 - C. Contractor work was compared on Holloway siren electrical connection July 6th 2016. Inspection and consumers energy contacted on July 8th 2016.
 - D. Road contracts are still being discussed with Lenawee County Road Commission, along with Centennial Road.
 - E. Led projects update, the office buildings are short four lights. Two in the clerk office, one in the fire station hallway, and one may not have been delivered. Vendor contacted about missing lights.
 - F. Looking into internet being installed at the south shelter at the park and also at the Raisin Community Center. Estimate from I.T Right was given to board.
 - G. Hawkins mentioned that he had a bid for the parking lot at the Raisin Community Center, to fill in the holes and put a new top down would be estimated \$30,000, and

it could be more. To have the parking lot completely redone, new parking lot would be estimated \$50,000, it also could be more.

- H. Supervisor talked with Ryan Moorehead the TALL manager, about the gator operation at the park. Moorehead said he will discuss the usage of the gator to their team. To drive a gator must have a license.
- I. Crittenden mentioned that the township generators do need to be upgraded as the military generators would not be of much use during an emergency.
- J. Johnson- on July 19th 2016 the BS&A dog license program will be update to the newest available version.

5. Public Comment:

James Palmer wanted to check the status of budget 2017 process.

Jackie Schultz announced her candidacy and running for township clerk.

Norm Nash expressed his concern with the money possibly used towards the Raisin Community Center, he wishes that it could be spent on roads and not on the parking lot.

Phillip Schaedler announced his candidacy and running for the circuit court judge.

6. Approval of Consent Agenda

6.1 Approval of Minutes

6.2 Reports

Police Department/ Kevin Grayer

Fire & EMS Department/ Ed Mathis and Jake Warner

Mathis- Calls from last year to this year have gone down. The trustee board, fire department and police department have all met with the emergency staff of Lenawee County, Craig Tanis and Curtis Parsons. Kevin Grayer, Ed Mathis and Dale Witt will be meeting soon to create a plan of action for every type of emergency and disaster.

Grayer- Have conducted several interviews for a new police officer. Will be creating a list for future references. This new police officer, Sam Spicer, at the department is looking to hire is from the community. The police department will be sending him a conditional offer. Body cameras are working great, and are beneficial to the police department.

6.3 Financial Reports

Budget Amendments

Treasures Report

Approval Payment of Bills

-\$37,563.15 Total bills paid prior to board meeting.

-\$7,824.50 Bills paid for the board meeting.

-\$45,387.65 Total bills for board approval.

-\$40,621.22 Total payroll.

-Total bills and payroll \$86,008.87

Motion to approve the consent agenda with approval to hire new police officer.
Hawkins/ Brousseau M/C

7. Approval of Agenda

Motion to approve agenda as written.
Brousseau/ Crittenden M/C

8. Old Business

8.1 5-year Park and Recreation Plan

Draft was sent to the board, and the board should review it and have their thoughts and ideas. Tabled for second meeting so the board can review the document and gather thoughts, objectives and ideas for the park over the next five years. The draft is based on the Michigan DNR master plan.

9. New Business

9.1 Policy – Accounts Receivable/Payable (Draft)

Updates will be necessary as some of the wording does need to change. It will be tabled until the second meeting after review and editing.

9.2 Park Committee

Discussion of the Park committee took place, while discussing the board of trustees believed that the option to dissolve the current committee, create, and approve a new committee as we approve a new five year Parks and Recreation plan. Discussion took place of trustee Tom Hawkins and Debbie Brousseau to create new requirements and formation for the new park committee.

Motion to dissolve the current committee and immediately have trustees Brousseau and Hawkins create new committee formation. Hawkins/ Brousseau M/C

10.0 Closed Session

At 7:40 PM motion Hawkins/Brousseau to go into the closed session, to consult with the township attorney regarding strategy in connection with specific pending litigation. (MCL 15.268(e)).

Roll call vote

Hawkins- Yes, Brousseau- Yes, Crittenden- Yes, Johnson- Yes, Witt- Yes, Holdridge- Yes


Moved into closed session at 7:42PM.

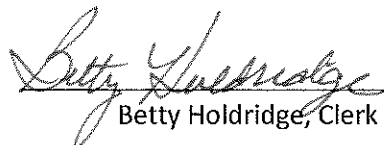
No vote on matters discussed in closed session occurred.

Moved out of closed session at 8:12 Pm.

10. Adjourn Meeting

Meeting was adjourned at 8:13 PM by Supervisor Dale Witt.


Dale Witt, Supervisor


Betty Holdridge, Clerk