



# Charter Township of Raisin

|   |  |  |
|---|--|--|
| Authority: AC. 230 of 1972<br>As Amended<br>Completion: Installation shall not be started until an application is filed.<br>Penalty: Written order to stop work | <b>BUILDING PERMIT APPLICATION</b><br><b>5525 Occidental Hwy.</b><br><b>Tecumseh, MI 49286</b><br><b>Phone: (517) 423-3162 Fax: (517) 423-6732</b><br><br>RA0 # <input type="text"/> | Application date:<br>Permit #<br>Final Date: |
|---|--|--|

| I. JOB LOCATION                  |            |                      |   |
|----------------------------------|------------|----------------------|---|
| Name of Owner / Agent            |            | Zoning District      |   |
| Address (Street number and name) |            | Contact Phone Number |   |
| Cross Street                     | Const type | Use                  | Code  |
| Sewer #                          | Culvert #  | Size (Dimensions)    | Garage Size<br>Attached ?            Y    N |
| Other pertinent Information      |            |                      |   |

| II. CONTRACTOR/HOMEOWNER INFORMATION (Permit application MUST be signed)                       |                   |                           |  |
|--|-------------------|---------------------------|--|
| Contractors / Homeowners Name =====>   |                   |                           |  |
| Is Applicant?                      (Check appropriate box)<br>Contractor _____ Homeowner _____ |                   | State License Number      | Expiration Date:   |
| Address (Street number and Name:   |                   | State Registration Number | Local Lic. Jurisdiction                                    |
| City   | State             | Zip Code                  | Local License Number                      Expiration Date: |
| Phone Number   | Cell Phone Number | MESC Employer Number      |  |
| Workers Compensation Insurance Carrier   |                   | Federal Employer Number   |  |

| III. Construction Details           |  |  |                                    |
|-------------------------------------|--|--|------------------------------------|
| Footing Depth =====>                | Footing Width =====>                             | Footing Thickness ==>                    |                                    |
| <input type="radio"/> Basement      | <input type="radio"/> First floor joists =====>  | Spacing                                  | Span                               |
| <input type="radio"/> Crawl Space   | <input type="radio"/> Second floor joists =====> | Spacing                                  | Span                               |
| <input type="radio"/> Blocks        | <input type="radio"/> Ceiling joists =====>      | Spacing                                  | Span                               |
| <input type="radio"/> Poured        | <input type="radio"/> Rafters =====>             | Spacing                                  | Span                               |
| <input type="radio"/> Waterproofing | <input type="radio"/> Roof Sheathing             | <input type="radio"/> Beams              | <input type="radio"/> Siding       |
| Fireplaces =====>                   | <input type="radio"/> Felt Lbs =====>            | <input type="radio"/> Insulation walls   | <input type="radio"/> Brick        |
| Bedrooms =====>                     | <input type="radio"/> Shingles                   | <input type="radio"/> Insulation ceiling | <input type="radio"/> Brick veneer |
| Baths =====>                        | <input type="radio"/> Sub Finish Floor           | <input type="radio"/> Exterior sheathing | <input type="radio"/> Corner brace |
| <input type="radio"/> Other         | <input type="radio"/> Interior finish paneling   | <input type="radio"/> Corner Bracing     |                                    |
| <input type="radio"/> Fence         | Fence height                                     | Fence Lineal feet                        |                                    |

|                 |
|-----------------|
| Explain "Other" |
|-----------------|

**V. APPLICANT SIGNATURE**

**Licensee**

Section 23a of the State Construction Code Act of 1972, Act No 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from circumventing the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of this section are subject to civil fines.

As the contractor I will cooperate with the Building Inspector and assume the responsibility to arrange for the necessary inspections.

**Homeowner Affidavit**

I hereby verify the Building work described on this permit application shall be installed by myself in my home, in which I am living or about to occupy. All work shall be installed in accordance with the State Building Code and shall not be enclosed, covered up, or put into operation, or occupied until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and assume to responsibility to arrange for the necessary inspections.

**Applicant Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Homeowner Affidavit above)**

The Charter Township of Raisin reserves the right to use an outside firm or agency to conduct plan reviews for the purpose of establishing code compliance. The applicant will be responsible for any fees charged by the firm or agency along with any administrative expenses incurred.

**GENERAL** Work shall not be started until the application for a permit has been filed with the Building dept. Installation shall be in conformance with the State Building Code - No work shall be concealed until after inspection.

**Refunds-** Requests for refunds must be made within one year of the date of issuance of a permit, subject to the following

**Cancellations-** \$ 30.00 admin fee plus an amount equal to the inspection fee for each insp prior to cancellation

**Review fees-** Are non-refundable

**Work started without a permit-** In the event work is started prior to obtaining approval of a permit application, a supplemental fee of \$ 50.00 will be added to the permit fee. If violation are cited or access is denied, a re-inspection fee shall be charged. All fees shall be paid prior to a Certificate of Occupancy being issued.

**Expired permits-** Permits that have expired after six (6) months will be re-issued at one half (1/2) the original permit fee if the amount is less than \$ 100.00. If the permit fee is greater than \$ 100.00, a fee of \$ 50.00 or 10% of the original permit fee whichever is greater shall be paid prior to continuing any work. A cancelled permit can not be reinstated.

**Contractors-** must show proof of State of Michigan license and register with the Charter Township of Raisin


**All Fees: =====> PURSUANT TO THE ABOVE SHALL BE PAID IN ADVANCE WHEN THE APPLICATION IS SUBMITTED TO THE CHARTER TOWNSHIP OF RAISIN**

**Final Inspections Shall be Called For**

**Plot plan (Show location and dimensions of existing and proposed new construction)**

**NORTH**

**E  
A  
S  
T**

2 Sets of prints received 

**Zoning Approved:** \_\_\_\_\_

**Building Approved:** \_\_\_\_\_

**Building Final & Certificate of Occupancy:** \_\_\_\_\_

**Date** \_\_\_\_\_

**Date** \_\_\_\_\_

Permit Date Revision: 6/15/2017

**Value** \_\_\_\_\_ **Fee** \_\_\_\_\_